**New Service Delivery Investment Moratorium -** **Application Form**

Please submit completed form to [dimo@dta.gov.au](mailto:dimo@dta.gov.au)

|  |  |
| --- | --- |
| **Primary Agency Contact Details** | |
| Name |  |
| Position |  |
| Agency |  |
| Date Request Submitted |  |

|  |  |
| --- | --- |
| **Senior Responsible Officer Contact Details** | |
| Name |  |
| Position |  |
| Signature |  |

|  |  |
| --- | --- |
| **Section 2 - Investment Information** | |
| Investment Name |  |
| What are the changes to the investment?  *Please provide detailed information and explanation of change. E.g. minor update to existing website to maintain currency of information.* |  |
| Please describe the current service experience and what the new service experience will be. E.g. paper base to digital |  |
| Provide reason/s for why the investment should be granted an exemption.  *Refer to website for services* [*what is*](file:///C:\Users\pmc11762\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\TKQ2HMOK\20032018%20Moratorium%20on%20service%20investment%20-%20Web%20pages%20V3.docx#section2) *and* [*isn’t*](file:///C:\Users\pmc11762\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\TKQ2HMOK\20032018%20Moratorium%20on%20service%20investment%20-%20Web%20pages%20V3.docx#section3) *covered by the moratorium.* |  |

|  |  |  |
| --- | --- | --- |
| **Section 3 - Corporate Entity Details.**  *To determine your entity type refer to the published list by the Department of Finance by* [**clicking here**](https://www.finance.gov.au/sites/default/files/Flipchart_21_December_2017_2.pdf)**.**  *The service/s must be the responsibility of, or partly owned and/or operated or funded by, a government department or agency.* | | |
| Are you a Non-Corporate Commonwealth entity? (that is a commonwealth entity that is not a body corporate). | Yes | No |

|  |  |  |
| --- | --- | --- |
| **Section 4 - Investment Funding Details**  *If relying on the ‘approved and funded as a decision of Cabinet and the Prime Minister’ exemption category, set out which of the following below the Government has agreed to. Please* ***also*** *attach any supporting evidence (email, letter, Cabinet papers of approval and scope of investment as evidence.* | | |
| Is the investment to respond to an emergency or critical unforeseen event (eg natural disasters, security provisions)? | Yes | No |
| Was the investment funded before or through the 2015/16 Budget process? | Yes | No |
| Has the service been funded as part of Cabinet decision? | Yes | No |

|  |  |
| --- | --- |
| **Digital Transformation Recommendation and Approval (DTA Use Only)** | |
| DTA Responsible Officer Name |  |
| DTA Recommendation |  |
| Date of Approval |  |
| Approver Name |  |
| Position |  |
| Signature |  |